



Special Administration and Finance Committee Agenda

December 1, 2016

3:00 PM

SeaTac Community Center – 102 Conference Room

Councilmembers:
 Erin Sitterley, Chair
 Peter Kwon
 Pam Fernald

Note: A quorum of the Council may be present.

Staff Coordinator: Gwen Pilo, Acting Finance Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10
3	Vacant Position Updates	Update	Joe/Vanessa	10
4	Direction on City Manager Position	Discussion and recommendation	Chair/All	10
5	Budget Update	Update	Joe/Gwen	10
6	Human Services Advisory Committee Recommendations	Discussion and recommendation	Joe/Larry	30
7	Planning for Future Meeting Schedule/Topics/Process <ul style="list-style-type: none"> • Council Admin Procedures <ul style="list-style-type: none"> ○ Reimbursements ○ Quarterly Expense Reports • Town Hall Guidelines • Council Committee Review 	Discussion	All	40
8	Adjourn			