



# Administration and Finance Committee Agenda

February 2, 2017  
3:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:  
Erin Sitterley, Chair  
Peter Kwon  
Pam Fernald

**Note: A quorum of the Council may be present.**

Staff Coordinator: Gwen Pilo, Acting Finance Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10
3	Vacant Positions Update a. City Manager Recruitment	Update	Joe	15
4	Copier Leases	Discussion and Recommendation	Bart	10
5	Town Hall Rules	Discussion and Recommendation	Joe/Gwen	15
6	Senior Programs Donations Fund	Discussion and Recommendation	Larry	20
7	Council Reimbursements & Quarterly Reports Format	Discussion and Recommendation	Gwen	20
8	Policy for Interpreters at Council Meetings	Discussion and Recommendation	Joe	20
9	Future Meeting Schedule /Topics March: Advisory Committee Review Council Admin Policy Changes Council Expense Policies & Procedures Human Services Funding Strategy	Discussion	All	5

	TBD: Ethics for Boards & Commissions Chromecast Standing Committee Alternates SCL & Comcast Updates Council Committee Referral Process Ideas Additional Police Officer Funding Options Council Retreat-Timing & Topics Travel Policy			
10	Adjourn			