

Recreation Scholarship Application

2017



The City of SeaTac offers scholarships for our recreation programs to low-income residents of SeaTac, from toddlers to teens, to participate in educational and recreational activities offered through the SeaTac Parks and Recreation brochure. If you have questions regarding this application, please contact Colleen Brandt-Schluter, Human Services Manager, at 206.973.4815. Language assistance is available upon request.

City of SeaTac City Hall

City Manager's Office, 3rd Floor
4800 South 188th Street
SeaTac, Washington 98188-8605

Phone: 206.973.4815

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Email: cbschluter@ci.seatac.wa.us



Updated October 19, 2016



PROGRAM GUIDELINES

1. Applicant must qualify under the HUD Income Guidelines – worksheet on next page. Fee assistance provides partial funding and will be available to applicants at 70%, 50% and 20% levels, depending on the average gross monthly income.
2. Assistance is for participants ages 3 to 19 who are City of SeaTac residents. All children in an approved household are eligible.
3. Assistance is limited to a maximum of \$1,200 per year per participant. Assistance limits depend on when in the year the youth starts a program. Here's how it breaks down:

<u>Participant First Start Date</u>	<u>Maximum Annual Limit</u>
January 1-March 31	\$1,200
April 1-June 30	\$900
July 1-September 30	\$600
October 1-December 31	\$300
4. Approval of fee assistance does not automatically register the person into the program. Please check with community center staff to determine if additional registration forms are required to enroll your child. The balance of program fees are due at the time of registration.
5. Fee assistance is dependent upon funding availability. The City allocates a certain amount of funding for scholarships each year. If the allocated amount is given out, funding will cease for the remainder of the calendar year. Assistance will be allocated on a first-come, first-serve basis as participants register for recreation programs.
6. Proof of residency will be required at the time of registration.

APPLICATION PROCESS

To apply for a scholarship, please complete the attached application and provide the necessary documentation, sign your name and return the application to the Human Service Manager located at SeaTac City Hall at 4800 S. 188th St. For confidential assistance, please contact Colleen Brandt-Schluter/ Human Services Manager at 206.973.4815 or come to the third floor, City Managers Office, SeaTac City Hall.

- **Eligibility is good from January 1, 2016 through December 31, 2017.**
- **To ensure your application is approved by January 1 each year, all paperwork must be submitted by December 1 of the prior year. Applications will be accepted after this day however, they are not guaranteed to be processed by January 1.**
- **The information provided on the application form is confidential and will be used only to determine eligibility.**
- **Please allow up to two weeks for determination and fee assistance level.**
- **A letter confirming eligibility will be sent to you along with instructions on how to register for programs.**
- **Applicant must complete application each year.**

Please provide all requested information. An incomplete application *will not* be processed.



INCOME WORKSHEET – Must be completed:

Gross per Month – use the following to determine total monthly household income/support.

Monthly household income means all income of all household members: wages, salary, social security, public assistance, child care assistance, unemployment, insurance, child/spouse support, pension/retirement, and all other sources of income.

Paycheck	\$ _____
Unemployment	\$ _____
Social Security	\$ _____
Child/Spouse Support	\$ _____
DSHS (Welfare, TANF, WIC etc.)	\$ _____
Other	\$ _____
TOTAL	\$ _____

HUD INCOME GUIDELINES - KING COUNTY			
Effective 2016			
Family Size	Very Low-Income	Low-Income	Moderate Income
1	\$19,000	\$31,650	\$48,550
2	\$21,700	\$36,150	\$55,450
3	\$24,400	\$40,650	\$62,400
4	\$27,100	\$45,150	\$69,300
5	\$29,300	\$48,800	\$74,850
6	\$31,450	\$52,400	\$80,400
7	\$33,650	\$56,000	\$85,950
8	\$35,800	\$59,600	\$91,500
Fee Assistance	70%	50%	20%



Applicant's Name _____

Applicant's Address _____ City _____ Zip Code _____

Day Phone _____ Evening Phone _____

Total household monthly gross income: \$ _____

Note: Please attach a copy of your most recent Federal Tax Return Form and two of your most current pay stubs for verification of income and dependents.

Total number of **adults** living in household _____

Total number of **children** living in household _____

List name and ages of children, 19 and under at the address above and the program(s) they may be interested in.

Name	Age	Interested Programs	Examples of Programs
			<ul style="list-style-type: none"> • Preschool (3-5 yrs) • Youth Summer Camp (K-6th) • Youth Childcare (5-12 yrs) • Youth Classes (2-19 yrs) • Teen Programs (12-19 yrs) • Teen Summer Camp (Grades 7-9)

I certify that all of the information on this application is true and correct and that all income is reported. I understand that this information is being given for the receipt of fee assistance; that city officials may verify the information on the application; and that deliberate misrepresentation of the information may subject me to prosecution under the applicable State and Federal laws.

Signature _____ Date _____

For Human Services Manager Use

Approved

Denied

% _____

Processed by _____ Title _____ Date _____