



SITE REVIEW (GRADING AND DRAINING)

PERMIT CHECKLIST
ENGINEERING REVIEW DIVISION
206-973-4750

___ A completed Permit Application.

___ Four (4) copies of your traffic control plan. (If needed.)

___ Four (4) sets of engineering plans and specifications prepared by a *licensed* Washington State Civil Engineer.

___ Two (2) copies of Technical Information Report together with City of SeaTac Bond Quantity worksheet.

Required *prior* to issuance:

___ A copy of the WA State Contractor's License.

___ Provide verification of the contractor's City of SeaTac Business License. (*See Finance Department*)

___ Permit Bond

___ Certificate of Liability Insurance, naming the City of SeaTac as additional insured.

___ Copy of NPDES NOI (Notice of Intent) for one (1) acre or larger disturbed area.

Projects of 500 Cubic yards or more **MUST** comply with SEPA.

Allow a minimum of four (4) weeks review time for projects over 2,000 cubic yards.

Information required for Grading Permit Fee Calculation:

Total Area _____ SF or Acres

Disturbed Area* _____ SF or Acres

Cut Quantity _____ CY

Fill Quantity _____ CY

Net Import _____ CY

Net Export _____ CY

*If one (1) acre or more you will need a Department of Ecology NPDES NOI (Notice of Intent) for construction activity.

A Technician or Engineer will calculate your review fee.

Pay Non-Refundable Review Fee (40% of total review fee).