



**Right-of-Way Use**  
**(ROW)**  
**Class C & D**  
**PERMIT CHECKLIST**  
ENGINEERING REVIEW DIVISION  
206-973-4750

**THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED WHEN APPLYING FOR A PERMIT:**

\_\_\_ Completed Permit Application

\_\_\_ Receipt of Permit Application Fee & Initial Plan Review Fee

\_\_\_ Verification of State Contractors License\*

\_\_\_ City of SeaTac Business License\*

\_\_\_ Certificate of Liability Insurance when applicable\*

\_\_\_ Bond Quantity Worksheet when applicable

\_\_\_ Traffic Control Plan AS REQUIRED

\_\_\_ **SITE PLAN (4 COPIES)**

*Scale plans to most appropriate engineering scale, 1" = 10' or 1" = 20'*

\_\_\_ site plan shall include the following:

Property lines.

All buildings on property.

Distances from building to property line.

Show all utilities above and underground.

North arrow.

Distances between buildings.

Distance from building to right of way line.

Adjoining street(s).

\_\_\_ **SURVEY (4 COPIES)**

*Required for all commercial properties*

**\*Note:** This information must be received before a permit can be issued..